

# New Recruitment

**Vision & Associates Legal** is a professional law firm in Vietnam, together with its legal arm, Vision & Associates Legal, offers a broad range of services in the following main areas:

- (i) Legal Practice;
- (ii) Intellectual Property Practice; and
- (iii) Investment & Management Consulting Practice.

**POSITION:** 01 Associate and 01 Senior Associate

**WORKPLACE:** Ho Chi Minh City Branch Office

## **JOB DESCRIPTION**

- Advising on foreign investment and enterprise laws, commercial & corporate, M&A, banking, finance, real estate and other business related legal affairs;
- Reviewing contracts/agreements and other legal documentation;
- Pro-actively managing clients' transactions and ongoing legal requirements;
- Liaising with government officials at national and local level;
- Managing a team of junior lawyers, including training;
- Promoting business development activities for the Firm; and
- Additional duties as appropriate.

## **REQUIREMENTS**

- Graduated from a Law Faculty of a Vietnamese university (foreign university is a plus);
- Licensed to practice law in Vietnam;
- At least 3 years' experience (for Associate candidates) and at least 5 years' experience (for Senior Associates candidates) working at an international or a top tier Vietnamese law firm in Vietnam, particularly in the following areas of practice: foreign investment, commercial & corporate,

banking & finance, international trade, and business related laws;

- Good command of English (understanding, speaking, writing)
- Conversant with Word, MS Excel, Internet & E-mail;
- Able to work independently under pressure, be responsive to clients; and
- Be active & self-motivated and work well with colleagues.

### **SALARY & BENEFITS**

- Salary: Negotiable, subject to qualifications and experience
  - Benefits: according to corporate policy
- (Not overtime payment applicable).

### **APPLICATION DOSSIER**

- Cover letter (English);
  - CV (English), with full details of personal information, and working experiences (if any), and one (01) recent 4×6 photograph; and
  - Copies of relevant degrees and certificates.
- (Applicant's telephone number(s) is required for necessary contact).

*You are required to send the Application dossier to:  
Vision & Associates, HCMC Branch Office,  
Unit 905, 9th Floor, CitiLight Tower,  
45 Vo Thi Sau Street, District 1, Ho Chi Minh City.  
Or:*

*By email: [hcmvision@vision-associates.com](mailto:hcmvision@vision-associates.com)*